

CABINET MEMBERS DELEGATED DECISION

Open/Exempt		Would any decisions proposed :		
Any especially affected Wards	Mandatory/	Be entirely within Cabinet's powers to decide	YES/ NO	
	Discretionary /	Need to be recommendations to Council	YES /NO	
	Operational	Is it a Key Decision	YES /NO	
Lead Member: Cllr Sam Sandell E-mail: cllr.sam.sandell@west-norfolk.gov.uk		Other Cabinet Members consulted: Cllr Stuart Dark		
		Other Members consulted: None		
Lead Officer: Mark Whitmore Mark.whitmore@west-norfolk.gov.uk (01553) 616654		Other Officers consulted: Sarah Dennis Lorraine Gore Debbie Gates		
Financial Implications YES/ NO	Policy/Personnel Implications YES /NO	Statutory Implications YES /NO	Equal Impact Assessment YES/ NO If YES: Pre-screening/ Full Assessment	Risk Management Implications YES /NO
Date meeting advertised: 30 th March 2023		Date of meeting decision to be taken: 6 th April 2023		
Deadline for Call-In: 17 th April 2023				

Financial Assistance Small Grants Scheme

Summary

This report details the decisions made in relation to the Financial Assistance Small Grants Scheme – ‘Themed Fund’, which has been used to assist local parish councils and community groups to commemorate the King’s Coronation in May 2023.

Recommendation

To approve the decisions set out below.

Reason for Decision

Determination of applications under the above funds.

A grants panel meeting was held on 15th March 2023 to review applications for King Charles III Coronation Fund within the Health, Wellbeing and Public Protection directorate. This report details the recommendations made by the Portfolio Holder.

The recommendations featured in this report are subject to the ‘call in’ procedure. When the grant decision becomes official the applicants will be notified in writing by the Norfolk Community Foundation on behalf of the Borough Council. All terms and conditions of the grants will be stated in the official offer letter.

King Charles III Coronation Fund:

Applicant	Summary of request	Decision
Kings Lynn & District Stroke Group Stroke Association	To hold an indoor street party for stroke survivors and their friends and family	£200.00
Syderstone P.C.	To hold a Coronation event at the local village hall	£200.00
West Norfolk Autism Group	To hold a garden party for local people who have autism to celebrate the Coronation	£200.00
Stoke Ferry P.C.	To hold a summer fayre style event for the Coronation	£200.00
Marham Parish Council	To contribute towards the purchase of a Commemorative Bench to be unveiled at a community picnic event	£200.00
Crimplesham P.C.	To contribute towards portaloos and bunting for the local Coronation Picnic	£200.00
Dersingham Choral Society	To hold a free-to-attend concert with refreshments	£200.00
Downham Market & District Heritage Society	To host a community afternoon tea	£200.00
Ripper Memorial Hall	To hold a BBQ for the residents of Docking to celebrate the coronation	£200.00
Emneth Central Hall management Committee	To hold a free Coronation dance for the villagers	£200.00
Great Massingham P.C.	To fund toilet hire for their celebration on the village green	£200.00
Grimston P.C.	To contribute towards Grimston's timetable of events celebrating the Coronation	£200.00
Harpley Community Events	To host an afternoon tea in the village hall for all villagers	£200.00
Hillington P.C.	To hold an afternoon tea, quiz and street parties over the Coronation weekend	£200.00
Hockwold-Cum-Wilton P.C.	To host a Coronation celebration at Hockwold Village Hall and Playing Field	£200.00
Ingoldisthorpe Sports & Social Club	To hold a series of events in the village over the Coronation weekend to celebrate the Coronation	£200.00
Friend In Deed	To hold an intergenerational Coronation event	£200.00
Magdalen Academy	To hold a Coronation Party on the School Grounds	£200.00

Wiggenhall St Mary Magdalene Church	To hold a tea party in celebration of the Coronation at the Magdalen Village Hall	£200.00
Marham friends	To hold a Coronation themed cream tea	£200.00
Middleton Village Hall Management Committee	To host a Coronation party at the Village Hall	£200.00
Tilney All Saints P.C.	To hold a village picnic and classic car show	£200.00
River Nar Bone Mill Conservation Project	To hold an open day and plant a commemorative tree on the site of The Bone Mill	£200.00
Nordelph Village Hall	To run a Coronation themed bingo and Coronation day extravaganza	£200.00
North Wootton Village Hall	To purchase a plaque to commemorate the Coronation	£200.00
Bircham Social and Recreational Club	To hold a Coronation street party at the Social Club	£200.00
North Lynn Methodist Church	To host a community picnic and plant Flowers	£180.00
Pentney Parish Room (known as Pentney Village Hall)	To hold a celebratory afternoon for the Coronation at the Village Hall	£200.00
Burnham Thorpe P.C	To hold a 'Big Lunch'	£200.00
Little Miracles	To run an event to celebrate the Coronation at the charities new branch in King's Lynn	£200.00
Roydon(King's Lynn) P.C.	To plant a tree to commemorate the coronation	£122.95
Denver V C Primary	To hold a Coronation party at the school and plant a tree and garden to commemorate the Coronation	£200.00
Wimbotsham & Stow Academy	To hold a Coronation party at the school	£200.00
Sandringham & West Newton Primary Academy	To hold a Coronation celebration on school grounds	£200.00
Shouldham Parish Council	To contribute towards a Coronation celebration	£200.00
South Lynn Charitable Trust	To hold a children's party in celebration of the Coronation	£200.00
Runcton Holme P.C.	To hold a street party	£200.00

South Creake War Memorial Institute	To hold a Coronation fete at the hall and playing field	£120.00 (not venue hire)
Southery Parish Council	Work with other organisations in the village to hold a number of events for all ages to celebrate the Coronation	£200.00
Stanhoe P.C.	To contribute towards a village barbecue	£200.00
Terrington St John P.C.	To host a picnic in the park	£200.00
Ringstead Parish Council	To hold a celebratory event at the Downs Chalk Pit in Great Ringstead	£200.00
Burnham Norton Parish Meeting	To fund a village party	£160.00
Clenchwarton	To contribute towards a village party	£200.00
Northwold and Whittington Parish Council	To hold a Coronation "Big Lunch" picnic with music	£200.00
Thornham P.C.	To hold a picnic on the village green to celebrate the Coronation	£200.00
Hunstanton Town Council	To host a Coronation coffee morning at the Friendship group	£200.00
Upwell Parish Council	To hold a Coronation Picnic on the Playing Field	£200.00
Castle Rising P.C.	To hold a picnic party for the Coronation	£200.00
Sedgeford Village Hall and Recreation Ground	To hold a Coronation village party	£200.00
Holme-next-the-Sea Village Hall	To hold a village picnic party to celebrate the Coronation	£200.00
Walpole Good Companions Club	To contribute towards their Coronation celebration at the Parish Hall	£200.00
Watlington Village Hall Management Committee	To celebrate the Coronation with a series of timetabled events	£200.00
Wereham Village Hall	To show a live transmission of the Coronation at the Village Hall	£200.00
West Dereham Village Hall Management Committee	To purchase a commemorative bench	£200.00
West Lynn Primary School	To hold a Coronation 'street party' at the School	£200.00
West Winch Parish Council	To install a commemorative bench on the playing field	£200.00

Wiggenhall St. Germans Memorial Hall & Playing Field	To hold an afternoon tea at the Memorial Hall to celebrate the Coronation	£200.00
Wormegay P.C.	To hold a village picnic to celebrate the Coronation	£200.00
Magdalen Village Hall Trustees	To fund a commemorative bench for the children's play area	£200.00
TOTAL AWARDED		£11,782.95

Applications declined/deferred:

Applicant	Summary of request	Reason for Decision
King's Lynn U3A	To hold a Petanque competition and activities day to celebrate the Coronation.	Lack of demonstration of a link to the Coronation
Clenchwarton Bowls Club	To purchase a bench and engrave it with 'Celebrating the Coronation of Charles III'	Duplicate bid for same village
Emneth Over 60's Friendship Club	To hold a Coronation event for Club members.	Duplicate bid for same village
Grimston Cricket Club	To host a charity cricket match celebrating the Coronation at the Grimston Cricket Ground.	Duplicate bid for same village
St Margaret's Church (Clenchwarton)	To hold a community village party	Duplicate bid for same village
Amy Robsart (Syderstone) Village Hall	To purchase and install a planter.	Duplicate bid for same village
The Hillington Ladies	To hold a Coronation party for the residents of Hillington.	Duplicate bid for same village
Upwell Playing Field	To purchase medals to be given out at the races at the Coronation picnic	Duplicate bid for same village
West Winch Bowling Club	To hold an open day and Coronation celebration.	Duplicate bid for same village
Dersingham Parish Council	To purchase an oak tree to be planted next to the village sign	Duplicate bid for same village
Friends of All Saints Academy	To purchase a commemorative bench	Duplicate bid for same village

Hunstanton & District Festival of Arts	To put on a Coronation gala concert.	Duplicate bid for same village
Clackclose District Guiding	To hold a celebration day for the guiding members.	Duplicate bid for same village
Downham Dementia Support Association	To hold a Coronation picnic at the Centre Methodist Church in Downham Market	Duplicate bid for same village
King's Lynn Winter Night Shelter	To carry out gardening work in the space around St Johns House	Lack of demonstration of a link to the Coronation
Stoke Ferry Playing Field Association	To purchase and install a commemorative bench	Duplicate bid for same village

Policy Implications

None.

Financial Implications

The budget for the Jubilee Fund is as follows:

	£
Themed Budget 2022/2023 Funds Available	13,500.00
This report	11,782.95
Balance Remaining	£1,717.05

Personnel Implications

None.

Statutory Considerations

None.

Equality Impact Assessment (EIA)

None.

Risk Management Implications

None.

Declarations of Interest / Dispensations Granted

None.

Background Papers

Original application forms.

Signed:.....

Cabinet Member for:.....

Date:.....

Pre-Screening Equality Impact Assessment

Borough Council of
King's Lynn & West Norfolk



Name of policy/service/function	Financial Assistance – Small Grants Scheme – ‘Themed Fund’				
Is this a new or existing policy/ service/function?	New / Existing (delete as appropriate)				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations	A small budget is available for local community and voluntary groups to apply for funding, under the guidance of set criteria, to improve community facilities. The Scheme is administered by Norfolk Community Foundation, with grant award decisions made by Borough Council Officers and Members. It is not a statutory function.				
Question	Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
Age				X	
Disability				X	
Gender				X	
Gender Re-assignment				X	
Marriage/civil partnership				X	
Pregnancy & maternity				X	
Race				X	
Religion or belief				X	
Sexual orientation				X	
Other (eg low income)				X	
Question	Answer	Comments			
<p>2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?</p>	Yes / No	No- any constituted group or parish council can apply to this Fund. Providing the function for which they are applying for benefits the community, and meets the Scheme criteria, then any group can apply.			
<p>3. Could this policy/service be perceived as impacting on communities differently?</p>	Yes-/ No	Every application has to demonstrate a clear benefit to the community so grants will only ever improve a community and its facilities.			
<p>4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?</p>	Yes-/ No	Some projects will do this through their activities, but this is not a specific requirement of the Scheme.			
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes-/ No	<p>Actions:</p> <p>Actions agreed by EWG member:</p>			
<p>Assessment completed by: Name SARAH DENNIS</p>					
<p>Job title: PARTNERSHIPS & FUNDING OFFICER</p>	<p>Date: 30th March 2023</p>				

Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.